



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 09/19/00
AGENDA ITEM 2
WORK SESSION ITEM _____

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Resignation of Earl G. Roberson from the Downtown Business Improvement Area Advisory Board

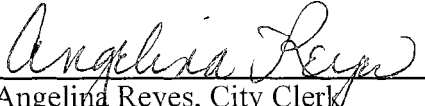
RECOMMENDATION:

It is recommended that the City Council accept the resignation of Earl G. Roberson from the Downtown Business Improvement Area Advisory Board

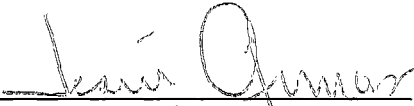
BACKGROUND:

Mr. Roberson was appointed to the Downtown Business Improvement Area Advisory Board December 15, 1998. His term expires June 30, 2001. Attached is Mr. Roberson's letter of resignation dated September 1, 2000.

Prepared by:


Angelina Reyes, City Clerk

Approved by:


Jesús Armas, City Manager

Attachment: Resignation Letter

**R & R FINANCIAL SERVICES**

22470 Foothill Blvd., Ste. 101, Hayward, CA 94541

(888) 491-0217 Office • (707) 643-1814 Fax

September 1, 2000

Angelina Keyes
City Clerk
City of Hayward
777 B Street
Hayward, CA 94541-5007

Fax 1 (510) 583-3636

Re: Letter of Resignation as Board Member of the Downtown BIA Committee

Dear Ms. Reyes:

Please accept my letter of resignation as per my conversation with the assistant city clerk on today. I have relocated my corporate office to the City of Vallejo, leaving a branch affiliate in Hayward to meet client by appointment only.

It is also my understanding that my Hayward location does not meet the zoning area for BTA. I have truly enjoyed being an active member with hopes of joining other city boards in the future and please keep me on the mailing list for the board.

Sincerely,

Earl G. Roberson,
Senior V.P.

Accounting • Business Consulting • Merchant Services • Project Management

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO.

Introduced by Council Member _____

RESOLUTION ACCEPTING WRITTEN RESIGNATION
OF EARL G. ROBERSON AS A MEMBER OF THE
DOWNTOWN BUSINESS IMPROVEMENT AREA
ADVISORY BOARD

WHEREAS, Earl G. Roberson has submitted in writing his resignation dated September 1, 2000, as a member of the Downtown Business Improvement Area Advisory Board of the City of Hayward, effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby accepts the resignation, and commends Earl G. Roberson for his civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2000

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward